



RIO+20

CONFERENCE HANDBOOK



RIO+20
United Nations
Conference on
Sustainable
Development

GOVERNO FEDERAL
BRASIL
PAÍS RICO E PAÍS SEM POBREZA

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PRESS

FURTHER INFORMATION

BEFORE YOU TRAVEL

ACCREDITATION

All official participants in the United Nations Conference on Sustainable Development must be accredited. Accreditation for the Conference must be done in advance through the United Nations Rio+20 official website:

<http://www.uncsd2012.org/rio20/registrationmemberstates.html>

In order to speed up the accreditation process, it is strongly recommended that all permanent and observer missions to the United Nations and liaison offices submit pre-accreditation requests for their participating delegates to the Protocol and Liaison Service in New York. The pre-accreditation deadline will be May 30, 2012.

As of June 4, 2012, all accreditation requests must be submitted to the United Nations Protocol Accreditation unit in Rio de Janeiro by fax, at 55 21 2442-9000, or by e-mail, to the email address that will be disclosed at www.rio20.gov.br and through the UN.

As of June 7, 2012, accreditation of Member States/Observers, intergovernmental organizations, and specialized agencies will be processed by the United Nations Protocol Accreditation unit at the Accreditation Center located at Riocentro Pavilion 1 in Rio de Janeiro.

VISAS

Diplomatic or official passports holders who are citizens of tourist visa-exempt countries will not need a diplomatic visa or official visa to enter Brazil for the Rio+20 Conference, except for nationals of Monaco and New Zealand.

Diplomatic or official passport holders from the following countries will need a diplomatic or official visa:

Afeganistão, Andorra, Arábia Saudita, Austrália, Bangladesh, Bareine, Brunei, Burundi, Butão, Canadá, Chade, Cingapura, Comores, Congo (Kinshasa), Coréia do Norte, Djibuti, Emirados Árabes Unidos, Eritreia, Estados Unidos, Etiópia, Ilhas Fiji, Gâmbia, Guiné, Guiné Equatorial, Iêmen, Ilhas Cook, Ilhas Kiribati, Ilhas Maldivas, Ilhas Marianas, Ilhas Marshall, Ilhas Maurício, Ilhas Salomão, Ilhas Seicheles, Irã, Iraque, Japão, Kuaite, Laos, Lesoto, Líbano,	Libéria, Líbia, Liechtenstein, Macedônia, Madagascar, Malaui, Mauritânia, Micronésia, Mônaco, Montenegro, Myanmar, Nauru, Níger, Nova Zelândia Omã, Palestina, Papua Nova-Guiné, Quirguistão, República Centro-Africana, Palau, Ruanda, Samoa Ocidental, São Cristóvão e Névis, Serra Leoa, Síria, Somália, Sri Lanka, Suazilândia, Sudão do Sul, Tadjiquistão, Timor-Leste, Togo, Tonga, Turcomenistão, Tuvalu, Uganda, Vanuatu e Zimbábue
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Brazilian consular authorities will give members of official delegations priority when issuing visas. Visa applicants are advised to avoid last-minute applications.

To obtain a visa, applicants must fill out a visa request form and contact the Brazilian embassy or consulate closest to their place of residence for further information. A list of Brazilian diplomatic and consular representations can be found at:

<http://www.itamaraty.gov.br/o-ministerio/o-brasil-no-exterior>

Brazil has 140 embassies, 54 consulates general, 7 consulates,

and 11 vice-consulates, as well as 13 missions/delegations and 3 offices abroad. For the UN Member States without diplomatic representation in Brazil or in which Brazil does not have diplomatic representation, participants to the Rio+20 Conference must travel to a country where Brazil has diplomatic representation and present a UN letter of invitation in order to obtain the appropriate visa.

It should be noted, however, that a visa does not automatically confer the right to enter Brazil. In conformity with international law, permission to enter Brazilian territory is granted at the discretion of Brazilian authorities and may be denied.

FIREARMS AND AMMUNITION

The admission of firearms and ammunition in Brazilian territory for the protection of foreign dignitaries is contingent on permission from the Federal Revenue Office of Brazil (Receita Federal) and the Brazilian Federal Police (Polícia Federal), respectively. To obtain a temporary firearms and ammunition license in Brazilian territory, Forms A (Temporary Admission/Customs Declaration) and B (Required information for issuing a temporary firearm license and for the authorization to bring firearms into Brazil) are mandatory.

Both forms must be filled, signed, scanned, and sent to the Brazilian Organizing Committee for Rio+20 at rio20.portedearma@itamaraty.gov.br, under the heading "Firearm License/Country name", along with a copy of the applicant's passport, at least five business days before arrival.

The diplomatic representation must assign a contact person to follow-up the firearms clearance procedure. The Head of the delegation will not be held back during the firearms clearance procedure. Armed agents of the Federal Policy will permanently escort Heads of the Delegation, from the moment of their arrival in the country. Procedures for admission of firearms in

commercial flights must follow the airline guidelines, including procedures for custody, storage, loading and unloading of firearms.

The issuance of the firearms license requires coordination among several Brazilian agencies and therefore, the deadline for delivering licenses will be proportional to number of firearms to be cleared. It is recommended that license requests be limited to the Head of Security, at the delegation's discretion. The delegations may also send the firearms by advance personnel, before the arrival of the authority, what will ensure sufficient time for their release.

Only handguns will be admitted.

Authorization for access of armed security personnel in Riocentro falls within the exclusive responsibility of the United Nations Security and Safety Service. As previously announced by the United Nations, a limited number of security agents will be granted access to Riocentro, following proper authorization.

RADIO EQUIPMENT

The admission of radio equipment into Brazilian territory is contingent on permission from the Federal Revenue Office of Brazil (Receita Federal), and its use is contingent on a license issued by the National Telecommunications Agency (ANATEL).

Requests should be filed using Forms A (Temporary Admission/ Customs Declaration) and C (Required information for the use of communication equipment).

An authorization request does not implicitly guarantee the right to use the equipment, since certain equipment may interfere with local services operating on the same bandwidth.

Both forms must be signed, scanned, and sent to the Rio+20 Organizing Committee at rio20.comunicacao@itamaraty.gov.br, under the heading "Radiocommunications/Country name" at least five business days before arrival.

Delegations participating in the Rio+20 Conference are not permitted, under whatever circumstance, to use radio frequency jammers. Brazilian law No. 9.472/2007 and Anatel Resolution No. 308/2002 restricts the use of such equipment, which requires prior authorization of the Ministry of Justice. Besides being a violation to Brazilian law, the use of jammers during the Rio +20 Conference may seriously damage telecomm transmissions, to the detriment of coordination and security activities of the event and of the delegations themselves, besides preventing management of the radio-electric spectrum.

ADMISSION OF FOOD PRODUCTS, GRAINS, SEEDS, AND ANIMALS

Please note the main agricultural/livestock products that may not enter Brazil without prior authorization and/or a sanitary certificate: fresh produce; insects, snails, bacteria, and fungi; flowers, plants, or parts thereof; bulbs, seeds, tree seedlings, and cuttings; pets such as dogs and cats; wild and domestic birds; exotic species, ornamental birds and fish, bees; meat of any animal species, whether fresh or processed; milk and dairy products; beekeeping products; eggs and derivatives; fish and derivatives; food served aboard; semen, embryos, biological and veterinary products (serum, vaccines, and feed); soil; untreated wood; agrochemicals; biological materials for scientific research or laboratory diagnosis.

Cargo admission with food into the country will require prior license granted by the Inspection Service of Vegetal and Animal Products of the Federal Superintendence of Agriculture, Cattle-Raising and Supply of the State of Rio de Janeiro, which shall be requested at least 20 (twenty) days in advance.

The admission of wooden pallets without a Brazilian

phytosanitary certificate or an IPPC Certificate issued by the FAO is strictly forbidden.

ADMISSION OF DOMESTIC ANIMALS

Those wishing to bring service dogs and other domestic animals into Brazilian territory must present an International Animal Health Certificate in accordance with guidelines established by Directive no. 430 of the Ministry of Agriculture, Livestock, and Food Supply (Ministério da Agricultura, Pecuária e Abastecimento—MAPA), of 14th October 1997. They must also present a rabies vaccination certificate issued by an official veterinarian or one who is licensed in the country of origin, if the disease has not been eradicated there. Additionally, these documents (health and immunization certificates) must be accompanied by Portuguese translations. For further information, please visit:

www.agricultura.gov.br/animal/animais-de-companhia/transporte-internacional

HEALTH ADVISORY

It is highly recommended that participants to the Rio+20 Conference bring up-to-date immunization records, particularly on diseases which have been eradicated or which are on course of being eradicated in Brazil, such as polio, rubella and measles.

It is highly recommended, as well, that participants to the Rio+20 Conference to visit affected regions in Brazil be immunized against yellow fever at least ten days before arrival. A list of affected regions can be found at:

http://portal.saude.gov.br/portal/arquivos/pdf/mapa_fa.pdf

ADMISSION OF MEDICATION

Medication such as anti-inflammatory drugs, antipyretics, and painkillers, in general does not require a doctor's prescription, and may be purchased at any pharmacy in Brazil, often by telephone.

The purchase of certain drugs, such as antibiotics and antidepressants, requires a prescription, which must be written by a Brazilian doctor accredited by the Regional Council of Medicine (Conselho Regional de Medicina—CRM) of the state where the medication is to be purchased.

Travelers are advised to bring with them all medication that they use regularly, along with a document or doctor's prescription evidencing that the medication is for personal use (the document or prescription must be in Portuguese, English, French or Spanish).

For further details about regulations controlling the entry of food products, grains, seeds, animals, and medication, please refer to the Passenger's Guide of the National Commission of Airport Authorities (in Portuguese only) at:

<http://www.infraero.gov.br/images/stories/mccw/guiapassageiro.pdf>

DIPLOMATIC LIAISON OFFICER

The National Organization Committee will appoint one diplomatic liaison officer to assist the Heads of Delegations participating in the Rio+20 Conference. Delegations will be informed, through their focal points, on the diplomatic liaison officer's contact info on June 5. Diplomatic liaison officers will be available to the delegations as of June 12.

The main duty of the diplomatic liaison officer is to be the contact person of the Brazilian State with the visiting delegation with regard to the logistic aspects related to arrivals and departures, security, lodging, movement of motorcades and the official agenda.

The diplomatic liaison officer will also serve as a focal point for forwarding any requests of the Head of the Delegation for the scheduling of bilateral meetings and press conferences.

RIO+20 AIR ROUTES

Reception teams will welcome official delegations at the international airports of Rio de Janeiro, São Paulo, Brasília, Manaus, Recife, and Porto Alegre. Other international airports may be added, depending on the number of Heads of State or Government entering Brazil through them.



Upon arriving in Brazil, foreign officials will be met with expedited customs and immigration clearance as long as their arrival and departure data has been previously informed by Note Verbale at least five business days prior to arrival.

To check for connecting flights from major Brazilian cities to Rio de Janeiro, please visit the website of the Brazilian Airport Infrastructure Authority - Infraero (www.infraero.gov.br) or check with the airline.

DELEGATIONS ARRIVING IN RIO DE JANEIRO ON COMMERCIAL FLIGHTS

ARRIVAL ASSISTANCE

Reception teams will welcome delegations at the following airports in Rio de Janeiro: Antonio Carlos Jobim International Airport (GIG) and Santos Dumont Airport (SDU).

AUTHORIZATION TO ENTER RESTRICTED AIRPORT AREAS

For the arrival of Heads of Delegation who are not Heads of State or Government, access to restricted areas of airports will be granted to the Head of Mission accredited in Brazil plus one aide. The aide(s) will be responsible for immigration, customs and luggage clearance of the Head of Delegation. For the arrival of Heads of Delegation who are Heads of State or Government, access to restricted areas of airports will be granted to the Head of Mission accredited in Brazil plus three aides.

Form E (Accreditation to Access the Galeão International Airport/ Air Force Base) is necessary to request authorization for Heads of Mission and their assistant(s) and must be completed, signed, and sent to rio20.aeroportos@itamaraty.gov.br, under the heading “Airport access/Country name” at least five business days prior to arrival.

AIRPORT FEES, ARRIVALS, AND DEPARTURE

Details of arrivals and departures must be informed by Note Verbale, specifying entry airport, date, time, and flight number. The Note Verbale must be scanned and sent in advance by e-mail to rio20.aeroportos@itamaraty.gov.br. Based on that information, airport fee exemptions will be granted only and exclusively within the principle of reciprocity.

Upon arrival in Rio de Janeiro, delegations will be taken directly to their motorcade.

Only Heads of State or Government will have access to the VIP lounge at the Tom Jobim International Airport. Requests must be forwarded at least fifteen business days prior to the authority’s arrival.

DEPARTURE OF DELEGATIONS FROM RIO DE JANEIRO ON COMMERCIAL FLIGHTS

The delegations may coordinate their arrival for boarding procedures directly with airlines. Delegations must take steps

in advance of boarding of the Head of Delegation, including the dispatch of luggage and immigration procedures.

Upon departure, the Federal Internal Revenue Office will inspect the goods that have been temporarily admitted in Brazil, including firearms and ammunition. Firearm license(s) must be returned at this time.

Only Heads of State or Government will be given access to VIP lounge at the International Airport of Rio de Janeiro - Tom Jobim. Requests must be directed at least fifteen business days before the date of arrival of the authority to the e-mail rio20.aeroportos@itamaraty.gov.br. The admission into the VIP lounge is limited to the Heads of State or Government, spouse and five companions. Up to three direct staffers are allowed to enter the VIP lounge.

DELEGATIONS ARRIVING IN RIO DE JANEIRO ON OFFICIAL FLIGHTS

OVERFLIGHT AND LANDING

Overflight, landing, and takeoff requests from Galeão Air Force Base require completion of Form D (Overflight and Landing Request Form), which must be sent to the Rio+20 Organizing Committee by Note Verbale. The form must be scanned and sent in advance to rio20.sobrevoo@itamaraty.gov.br, under the heading “Overflight/Country name”, at least five business days before arrival. Form D must be completed in Portuguese.

On item 19 of Form D, alternatives to the aircraft parking in Rio De Janeiro may be indicated in order of preference. Requests will be addressed on a first come, first served basis and will take into account technical criteria, such as the size of the aircraft.

Diplomatic and consular representations that have a military attaché may forward their requests directly to the Air Force Chief of Staff (Estado-Maior da Aeronáutica—EMAer).

AUTHORIZATION OF ACCESS TO THE AIR FORCE BASE OF GALEÃO

For the arrival of Heads of Delegation who are not Heads of State or Government, access to Galeão Air Force Base will be granted to the Head of Mission accredited in Brazil plus one aide. For the arrival of Heads of Delegation who are not Heads of State or Government, access to Galeão Air Force Base will be granted to the Head of Mission accredited in Brazil plus three aides. The aide(s) will be responsible for immigration, customs and luggage clearance of the Head of Delegation.

Air Force Base passes for the Head of Mission and their aides must be requested through Form E (Accreditation to Access the Galeão International Airport/ Air Force Base), to be filled-out, signed and sent to the following e-mail at least five business days prior to the arrival of the authority: rio20.baseaerea@itamaraty.gov.br, under the title "Access to Airport/Name of Country".

AIRPORT FEES, ARRIVAL AND DEPARTURE FROM GALEÃO AIR FORCE BASE

Based on the information provided on Form D, airport fee exemptions will be granted only and exclusively within the principle of reciprocity.

It must be emphasized that all costs related to fuelling, handling and catering of aircrafts will fall within the responsibility of visiting delegations. Such services must be hired prior to the arrival and departure of the Head of the Delegation.

Landing precedence at the Galeão Air Force Base will be determined by the order in which overflight and landing request forms are received. Failure to abide by the scheduled arrival time and/or last minute changes will imply reassignment to the next available landing slot.

Incomplete or incorrect forms will not be accepted.

ARRIVAL OF HEADS OF DELEGATION

Heads of State or Government (and other authorities, according to protocol provisions) who arrive at Galeão Air Force Base between 8:00 a.m. and 6:00 p.m. will be welcomed with appropriate military honors.

A representative of the Brazilian Ministry of External Affairs will welcome officials upon their arrival. Delegations will be taken directly to their motorcade, for immediate departure.

LUGGAGE, IMMIGRATION, AND CUSTOMS CLEARANCE

Diplomatic representations must appoint personnel to be responsible for the clearance of passports, luggage, firearms, and communications equipment.

Details about the personnel who will arrive at Galeão Air Force Base must be reported to the Rio+20 Organizing Committee using Form E (Accreditation to access the Galeão International Airport/ Air Force Base), which must be scanned, signed, and sent to rio20.baseaerea@itamaraty.gov.br, under the heading "Registration Air Force Base/Country name" at least five business days prior to arrival of the aircraft. Vehicles to be used in luggage transportation should also be registered to gain access to Galeão Air Force Base. In this case, Form F (Vehicle Registration) must be completed and sent to rio20.transporte@itamaraty.gov.br no later than May 31, 2012, under the heading "Vehicle registration/Country name".

DEPARTURE OF THE HEADS OF DELEGATION FROM THE AIR FORCE BASE OF GALEÃO

Failure to arrive at the designated departure time will imply loss of the pre-assigned departure slot and the consequent allocation to a new slot to be defined and subject to availability.

Upon departure, the Federal Internal Revenue Office will inspect goods temporarily admitted in Brazil, including

firearms and ammunition. Firearm license(s) must be returned at this time.

The admission into the VIP room at Galeão Air Force Base is limited to the Heads of State or Government, their spouses plus five companions. Up to three direct staffers are allowed to enter the VIP lounge.

SECURITY

Brazilian security forces will be responsible for the safety of foreign authorities upon their arrival in Brazil. Foreign dignitaries will be given full-time protection. A special security system will be set up at airports and lodging facilities, which will receive round-the-clock protection. All local transportation of dignitaries will be escorted by agents of the Brazilian Federal Police.

As of June 7, 2012, access to Riocentro will be strictly limited to those people properly accredited by the UN.

The Safety and Security Service of the United Nations, in cooperation with Brazilian military, will be responsible for the security of everyone present at Riocentro during the 3rd Meeting of the Preparatory Committee of the Dialogues on Sustainable Development and the Conference (from June 13 to 22).







Credentials for all official delegations (Member States and Observers) and civil society organizations will be issued and distributed in Pavilion 1 of Riocentro as early as June 7.

Circulation and access will be restricted according to the type of the accreditation pass distributed inside Riocentro. Pavilion 5, including the Plenary Hall and the second floor, is considered a maximum-security area. The Safety and Security Service of the United Nations will control access to restricted areas with the support of Brazilian defense and security forces.

Security-related questions must be forwarded by mail to rio20.seguranca@itamaraty.gov.br.

SOCIAL EVENTS

The social agenda for Heads of State and Government participating of the Rio+20 Conferences includes the following events:

-  Welcome reception at 6:30 pm on June 13. All accredited delegates will participate. Venue: Riocentro
-  Family Photo, including all Heads of State and Government, as well as Heads of Delegation, at 4 pm on June 20. Venue: Pavilion 5 of Riocentro.
-  Reception hosted by the President of the Republic to Heads of State and Government and their spouses, as well as to Heads of Delegation and spouses at 7 pm on June 20. Participants: Only Heads of State/Government and Heads of Delegation + Spouses. Local: Barra Arena.
-  Luncheon offered by the President of the Republic to Heads of State and Government at 1 pm on June 21. Participants: Only Heads of State/Government. Local: Pavilion 5 of Riocentro.
-  Lunch offered to Heads of Delegation, Ministers of Foreign Affairs, Ministers of the Environment and other Cabinet Ministers at 1 pm on June 21. Participants: Only Heads of Delegation, Ministers of Foreign Affairs, Ministers of the Environment and other State Ministers. Local: Pavilion 5 of Riocentro.
-  Commemorative Concert, with Brazilian classical music, at 8 pm, on June 21, at the Municipal Theater of Rio de Janeiro. Participants: 8 guests per delegation.



OFFICIAL PROGRAMMING FOR SPOUSES OF HEADS OF STATE AND GOVERNMENT

The Official Program for Spouses of Heads of States and Government participating of the Rio+20 Conference will take place on June 21 and 22. Cultural and social activities are scheduled for those days, such as sightseeing tours, visits to art exhibitions and a fashion and jewelry show. Collective transport will be provided to participants during the official programming. Each spouse of Head of State and/or Government participating in the official program may be accompanied by up to 2 members of their delegation. Note that there are activities in the Official Program of Heads of State and/or Government for which the spouses are also invited. Further details of the official program of spouses will be disclosed in due time.

GROUND TRANSPORTATION

HEADS OF STATE/GOVERNMENT AND HEADS OF DELEGATIONS

For delegations led by Heads of State or Government, Brazilian government will offer:

-  A vehicle (VIP1) for use of the Heads of State or Government;
-  A vehicle (VIP2) for use of the Minister of Foreign Affairs or other authority designated by the country.

The motorcade of Heads of State or Government will also include a protocol vehicle (C) and two security vehicles (S1 and S2). The VIP2 vehicle may be replaced, at the delegation's expense, by a van with up to fifteen seats; in this case, the van will not be provided by the Brazilian government and must be registered, using Form F at least 15 days in advance. This vehicle provided by the delegation must be at the airport at least two hours before the time scheduled for the arrival, so that it can be submitted to the security procedures and be included in the convoy.

The Brazilian government will offer only one vehicle (VIP) to be part of the convoy of delegations whose heads are Deputy Heads of State, Deputy Heads of Government, Crown Princes, or Cabinet Ministers. The convoy will also include a protocol vehicle (C) and a security vehicle (S).

Protocol vehicles will be occupied by the diplomatic liaison officer and, where appropriate, by a visiting country's chief of Protocol. Security vehicles will be primarily used by officers of the Brazilian Federal Police.

An additional VIP vehicle and an additional security vehicle will be made available to the spouses of Heads of State or Government for transportation outside the official convoy.

VIP cars will be made available two hours before their scheduled use at the airport where authorities will arrive in Rio de Janeiro.

Under exceptional circumstances, delegations may register up to four vehicles for the motorcade running from the airport to lodging facilities. No additional vehicle may be added to the motorcade running from the hotels to Riocentro.

Those interested in going to the Air Force Base to welcome Authorities must forward a list of vehicles and drivers info directly to the Air Force Base at: cadastro.bagl@hotmail.com. For the International Airport Antonio Carlos Jobim and Santos Dumont Airport, no vehicle registration will be required.

VEHICLE REGISTRATION

Each delegation may register up to four vehicles to enter Riocentro (internal parking lot).

Request for registration must be made by filling out, signing and sending Form F by May 31, 2012 to the following email address: rio20.transporte@itamaraty.gov.br.

Free transit passes will be made available as of June 4 at: Palácio do Itamaraty - ERE Rio - Av. Marechal Floriano, 196 - Centro - Rio de Janeiro.

SHUTTLE SERVICES

In Rio de Janeiro, from 12 to 23 June 2012, special shuttle services will be offered to representatives of Member States, Intergovernmental Organizations, UN organizations and media representatives. There will be routes connecting airports and hotels, as well as hotels and Riocentro.

To board a shuttle bus, the presentation of a valid Conference Credential will be required. Prior to obtaining a Conference pass, the following proof of identification will be accepted:

AEROPORTO PARA HOTÉIS: 11 A 22 DE JUNHO (A CADA HORA OU LOTAÇÃO) – 05:00 às 24:00h							
HOTÉIS PARA O RIOCENTRO:							
ROTAS	ROTA 1 Copacabana	ROTA 2 Leblon / Ipanema	ROTA 3 São Conrado	ROTA 4 Barra da Tijuca Via Praia	ROTA 5 Barra da Tijuca Via Av. Américas	ROTA 6 Centro / Flamengo	ROTA 7 BOTAFOGO
PONTOS	Windsor Atlântica Copa Palace Marriot Rio Othon Sofitel	Sol Ipanema Caesar Park Marina Palace	Royal Tulip Sheraton Rio	Royalty Barra Windsor Barra Sheraton Barra Casa Mar	Barra First Bourbon Residence Transamérica Paradiso	Hotel Guanabara Pça Tiradentes Cinelândia Hotel Novo Mundo	Caesar Business Mercure
13 a 22 de Junho	07:30 às 11:00h 20 em 20 minutos 11:00 às 13:00 30 em 30 minutos 13:00 às 17:00 60 em 60 minutos 13:00h	07:30 às 11:00h 20 em 20 minutos 11:00 às 13:00 30 em 30 minutos 13:00 às 17:00 60 em 60 minutos	08:00 às 11:00h 20 em 20 minutos 11:00 às 13:00 30 em 30 minutos 13:00 às 17:00 60 em 60 minutos	08:30 às 11:00h 20 em 20 minutos 11:00 às 13:00 30 em 30 minutos 13:00 às 17:00 60 em 60 minutos	08:30 às 11:00h 20 em 20 minutos 11:00 às 13:00 30 em 30 minutos 13:00 às 17:00 60 em 60 minutos	07:30 às 11:00h 20 em 20 minutos 11:00 às 13:00 30 em 30 minutos 13:00 às 17:00 60 em 60 minutos	Saídas: 07:00 e 9:00 Retornos: 18:00 e 20:00
Tempo estimado (minutos)	80	70	50	35	40	70	80
RETORNOS							
13 a 22 de Junho A Partir das 15:00h até 21:00h ônibus saindo somente lotados.							

a) Representatives of Member States or intergovernmental organizations: diplomatic passport, embassy ID, official letter of credentials or official letter of invitation issued by the government or correspondent organizations;

b) Representatives of the UN system: a valid UN Laissez-Passer or grounds pass;

c) Representatives of media: a valid ID along with a printout confirming accreditation with the United Nations.

Participants are encouraged to use the shuttle service instead of automobiles whenever possible, in view of limited car parking areas per delegation. This will also contribute to the sustainability profile of the Conference.


Further questions about transportation must be forwarded to the Rio+20 Organizing Committee at rio20.transporte@itamaraty.gov.br


CIRCULATION OF VEHICLES IN RIOCENTRO



ACCOMMODATIONS

The Brazilian government will offer accommodations only to Heads of State or Government, as follows:

 A luxury suite for the authority (and spouse, if applicable). Hotel rates, fees, breakfast, lunch, dinner, laundry service, and local telephone calls will be covered only for those occupying this suite. Alcoholic beverages and long distance and international calls will not be covered.

 A standard room, for an equal amount of time. Only daily rates, fees, and breakfast will be covered for those occupying this room.

Reservation requests for official delegations must be made directly to the hotels, or with Terramar Agency. Reservation confirmations will be provided within 48 hours, after being validated by the Brazilian government, which will be responsible for assigning delegations to hotels in Rio de Janeiro, preferably in the city's South Zone neighborhood.

Questions on accommodations must be made directly to the hotels or to Terramar Agency at:

Telephone: (21) 7763-5525

(19) 3514-5612

89*112481.

E-mails: rio1@terramar.tur.br

rio2@terramar.tur.br

Reservations must be made by sending e-mails to both:

rio20.hoteis@itamaraty.gov.br and
reservas@travelrio20.com.

Rio+20 Organizing Committee will make all efforts to accommodate all delegates from a given country in the same hotel. However, this may eventually not be possible, depending on the number of reservation requests. In order to accommodate as many members of a single delegation as possible at the same place as the Heads of State or Government, the expected number of delegates must be confirmed as soon as possible.

All Heads of State or Government will receive the same level of accommodations. Suites are not transferable to other members of the delegation. If the visit of a Head of State or Government is not confirmed, the suite will be returned to the Rio+20 Organizing Committee.

ACCESSIBILITY

The Organizing Committee is prepared to meet the demands of disabled people who integrate official delegations. The e-mail address rio20.acessibilidade@itamaraty.gov.br is available for such requests.

TRANSPORTATION

Delegates in wheelchairs may use an adapted transportation service provided by the Organizing Committee in the routes from the airports to hotels and from hotels to the Conference-related events. To use the service, the Organizing Committee's personnel must be contacted at the counters in airports and hotels. The number of vehicles will be limited. For a better service, it is requested the accessibility coordination of the local where the delegate will be hosted be notified as soon as possible.

AT RIOCENTRO

Persons with disabilities arriving at Riocentro will enter the Conference area by a preferential access.

Electric carts will be offered to those participants with limited mobility. The requests must be made at the entrance of Pavilion 1 of Riocentro and are subject to availability.

The access and circulation across the areas have ramps, steady pavement, wide circulation areas and accessible restrooms.

The auditorium of the Plenary Session and four meeting rooms will count on accessibility features: interpreters of International Sign, audio-description service for visually impaired people and real-time caption in English.

Braille printers will be available for printing conference

documents at the request of visually impaired people.

Self-service totems will be spread across the areas of events and in airports. They shall provide information on location, services and agenda related to the event. The totems will also count on voice synthesizers, allowing their use by visually impaired people. Delegates in wheelchairs shall have access to tablets adapted with contents of totems.

Signage will be available to meet the needs of visually impaired people. Tactile floors will be installed for the use of visually impaired people, and also to facilitate the identification of counters, lifts, ramps and stairs. Tactile plans will be installed close to the service counters, inside the tents.

Toilets will be identified with signs with color contrasting, embossed and Braille information, facilitating their identification by visually impaired persons. The service counters will be identified with signs of the International Symbol of Access and International Deaf Accessibility Symbol, to indicate the presence of receptionists prepared to assist disabled people.

Questions can be addressed at the service counters exclusive for disabled people located in Pavilion 1.

The Rio+20 Conference will count on the participation of volunteers, selected and trained by the Conference Volunteering Program. The volunteers will serve in all official spaces of the event and will be identified by a blue color vest. Volunteers will assist in the dissemination of information at the entrance of Conference locals, airports and hotels. They will further assist disabled people and in monitoring the collection of wastes produced during the event, among other activities. The volunteers will be directed by monitors - identified by green vests - who, in turn, will report themselves to supervisors - identified by red vests.

The National Organizing Committee of the Rio+20 Conference is coordinating a schedule of activities to guarantee the participation of the civil society in areas out of Riocentro (Civil Society Agenda), in view of its critical role in the Conference. The program includes seminars, workshops, debates and meetings and will be held both in the spaces organized by the Organizing Committee and in other venues managed by the representatives of the civil society.

Those events, as well as those of the Conference in general, will be made public at www.rio20.gov.br. There shall also be consultation applications for users of smart phones and tablets and in “totems” spread across the city of Rio de Janeiro. Notice that the Organizing Committee disclaims any responsibility for the content and accomplishment of the events, limiting itself to include the activity in the Agenda and, in some cases, provide appropriate spaces for their accomplishment.

The following are the areas managed by the Organizing Committee during the Rio+20 Conference where the activities scheduled by the civil society will be held: Athletes’ Park, Museum of Modern Art/MAM, MAM Arena, Barra Arena, Mauá Pier

The Brazilian Government also supports the initiative of the People’s Summit, which will be held in Flamengo’s Park (Parque do Flamengo). More information about this initiative can be found at: <http://www.cupuladospovos.org.br>.



The accreditation of members of the press interested in covering the United Nations Conference on Sustainable Development (Rio+20) will be made directly by the United Nations. The deadline for the established “pre-accreditation” expired on May 14, 2012.

However, press professionals will be able to apply for accreditation at Pavilion 1 of Riocentro starting on June 7. They must present the necessary documents, in accordance with the regular accreditation procedures mentioned at the following link: <http://www.un.org/en/media/accreditation/request.shtml>

<http://www.un.org/en/media/accreditation/request.shtml>

OFFICIAL PRESS AND PRESS ADVISORS

Members of the official press must be accredited simply as press members. State-owned and privately-owned media will be granted accreditation on an equal basis.

Press attachés, press advisors, spokespersons, official copywriters and the supporting staff of the press must be accredited as delegates.

PRESS CENTER

There will be a Press Center for use by all accredited journalists at the Pavilion 3 of Riocentro. The Center will have work stations for the journalists, Wi-Fi network, briefing rooms and other press facilities.

Access to press conferences will be restricted to accredited members of the press for Rio+20 only. The open Plenary Sessions and Round Tables, along with press conferences and



other activities, will be broadcast live to the press center of Pavilion 3.

The press will not have access to the round tables; however, they may follow the Plenary discussion at specific moments stipulated by the United Nations.

Press access to Pavilions 4 and 5 of Riocentro is restricted. When press coverage is expected, UN advisors will be at those places to guide the press members to the spots reserved for the media.

There will also be a structure assembled for the press in other venues where events related to the Rio+20 Conference will take place, such as Arena da Barra, Parque dos Atletas and Pier Mauá.

There will be transportation for all accredited participants, including members of the press, between the different Rio+20 venues, under the terms of the “Transportation” item in this Manual.

ACCREDITATION OF VEHICLES

In order to access the areas allotted to press vehicles at Riocentro and at the parking lot for Mobile Journalism Units (UMJs) during the Rio+20 Conference, it is necessary to apply for the accreditation by using a specific form (Form F) available at the link:

<http://www.rio20.gov.br/documentos/formulario-de-credenciamento-de-veiculos>

The form must be filled out online, signed and transmitted to the e-mail rio20.transporte@itamaraty.gov.br until May 31st at the latest.

If the vehicle to be accredited is a UMJ, which should need a differentiated parking place, please indicate this information in the fields of Brand (“Marca”) and Model (“Modelo”) in the Form.

The accreditation badges will be handed over by the Transportation Coordination of the Brazilian Committee on Rio+20 starting on June 4 at the Palácio Itamaraty (ERERIO), at the following address: Av. Marechal Floriano, nº 196 – Centro, Rio de Janeiro.

BROADCASTING

The Brazilian Communications Company (Empresa Brasil de Comunicação, or EBC) will coordinate the pool of stations responsible for broadcasting at the event. The Hoffman company will be in charge of audio broadcasting.

Additional information can be obtained from the EBC, with Mr. Roberto Gontijo, phone # +55 (61) 3799-5751 and e-mail rgontijo@ebc.com.br.

VISAS

For admission into Brazil to cover the events related to Rio+20, some foreign journalists may need a specific visa, according to their nationalities. Foreign press professionals should check about the need for visas with the Brazilian consulate with jurisdiction over their permanent residence.

The addresses of Brazil's consular offices abroad are available at the website <http://www.itamaraty.gov.br/o-ministerio/o-brasil-no-exterior> (listed according to the alphabetical order of the names of the cities).

FURTHER INFORMATION

Further information for the media may be found at the following websites:

www.uncsd2012.org

www.un.org/sustainablefuture

www.rio20.gov.br

For information, or to request interviews under the scope of the United Nations, please contact the Strategic Communications Division at the UN Department of Public Information (DPI) at +1(212)963-9495 or +1(212)963-6870, or by e-mail at: mediainfo@un.org.

For other requests, please contact the Press Sector of the Brazilian Committee of Rio+20 at +55(21)3747-9258 or +55(21)3747-9257.

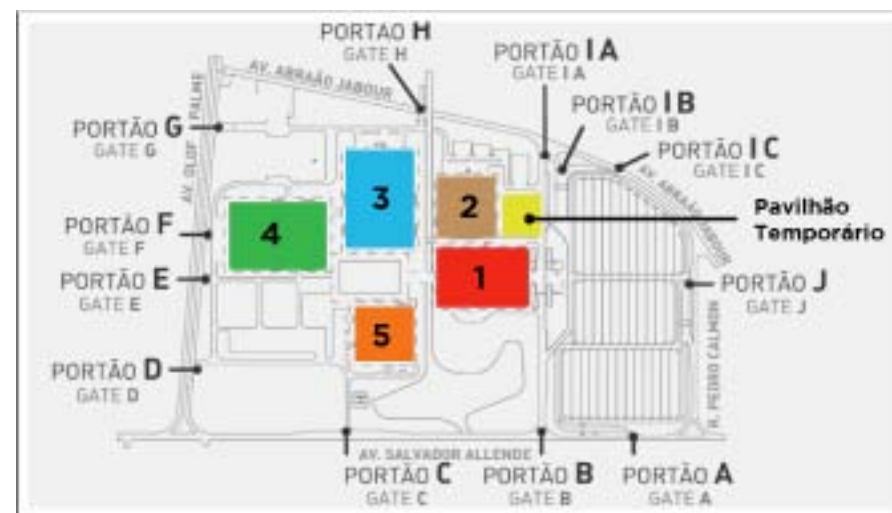
Riocentro is the official site of the United Nations Conference on Sustainable Development. It is located on Avenida Salvador Allende, nº 6.555, Barra da Tijuca, Rio de Janeiro.



Riocentro is a convention center with five interconnected pavilions totaling 100,000 sq. mt., within a total area of 571,000 sq. mt. A temporary pavilion will also be added for side events totaling an area of about 2,000 sq. mt.

In 1992, with only three pavilions, Riocentro hosted the United Nations Conference on Environment and Development (1992 Earth Summit).

During the Rio+20 Conference, the Riocentro area will be under the responsibility of the United Nations; only those previously accredited by the UN will be able to enter this area.



Pavilion 1: participants' entrance; accreditation collection area for official delegates; services area.

Pavilion 2: food court.

Pavilion 3: media center and conference rooms; accreditation collection area for press.

Pavilion 4: motorcades arrival for those Heads of Delegation who are not Heads of State or Government; VIP lounge for Brazilian and foreign authorities; room for bilateral meetings of authorities; Delegation support offices; two Inter-Religious Rooms for meditation (one for women and one for men); an auditorium with 288 seats.

Pavilion 5: arrival area for motorcades of Heads of State or Government. Plenary Hall: participation in plenary sessions will be limited to six delegates per country, who will be seated in two rows of three seats each, as in the plenary sessions of the United Nations General Assembly. Exclusive VVIP lounge for Heads of State or Government. Lounge for spouses of Heads of State and Government. Press Room.

Temporary pavilion: civil society representatives accredited by the UN will occupy the temporary pavilion, between Pavilions 1 and 2; this area will be used for side events such as conferences, seminars, and presentations.

SUPPORT OFFICES

The Rio+20 Organizing Committee reiterates that the Brazilian government will offer 25 sq. mt. offices in Pavilion 4, at no charge to all delegations from UN member States and International Organizations. Those offices will be provided with standard furnishing (not to be replaced), one computer and one telephone set enabled for local calls.

Those delegations who wish to further equip their offices, may at their own expense add up to four computers and one multifunctional device per module of 25 sq. mt.

Two publishing and copy centers of the United Nations Integrated Delivery of Sustainable Publishing Services (ISPS) will be set up near the support offices to meet the needs of all delegations.

OPERATING HOURS

The support offices will operate from 9 am to 8 pm. Whenever required, and subject to the working hours during the negotiations, the offices will be open extra hours.

PRAZO DE PAGAMENTO DOS ESPAÇOS ADICIONAIS

The price per square meter for additional space purchase is set at BRL 450.00 (four hundred and fifty Brazilian reais), not including air conditioner; and BRL 850.00 (eight hundred and fifty Brazilian reais) including air conditioner. Payment for the additional space must be made no later than June 5, with the company LPR, through the following contact person Ms. Erika Lago: contasareceber@lpr.com.br

DELIVERY OF SUPPORT OFFICES TO DELEGATES

The keys for offices leased through the “Form of Request of Office Space for Delegations” will be delivered to Delegates on 6-11 June, from 9 am to 6 pm, at the Service Counter in Pavilion 4. A term of commitment will be signed upon the delivery of the keys.

The premises will be delivered with the furniture and power outlets in

accordance with the configuration requested on the Form. Additional computer and supplies may be rented from Hoffmann company, through Ms. Claudia Lapoli: vendas4.rio@hoffmann.com.

DISASSEMBLY OF OFFICES

Disassembly of office cubicles and removal of delegations' equipment and documents must be completed no later than 8 am on June 22. The Rio+20 Organizing Committee is not liable for damage or loss of properties not removed from the local after this deadline.

DELEGATIONS' OFFICES

A telephone line will be made available so the delegations can make local calls. Upon handing of office keys, there shall be provided the telephone number corresponding to the delegation's room.

Additionally, each room will have a computer with Internet connection. It is forbidden the use of household appliances in the delegations' offices, such as brewers, toasters and similar devices.

SERVICES AVAILABLE FOR DELEGATIONS

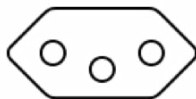
From June 8 on, the Service Counter will be available for the delegations in Pavilion 4 and by telephone 55 21 24429998.

The rooms will be served by waste collection and cleaning services. Courier services may be requested at the Service Counter.

ELECTRICAL POWER

Riocentro is powered by 110V lines. They will be 220V power outlets for special equipment, such as photocopying machines and air-conditioning appliances. It is requested that no equipment that requires more than 500 watts be used in outlets for general use. It is recommended that the operating voltage of each device is checked before plugging them to the outlet.

It is suggested that delegates bring adapters to the Brazilian three-pin sockets (IEC 60906-1) pursuant to the illustration to the right:



LUGGAGE STORAGE/LOST AND FOUND

At the entrance of Pavilion 1, luggage storage and lost-and-found services will be provided; no such services will be provided within Pavilion 4.

BANKING FACILITIES AND ATM's

The Services Area located at the entrance of Pavilion 1 will provide agencies of Banco do Brasil and Caixa Econômica Federal. They will operate from 10 am to 6 pm. ATM's will operate around the clock in the external areas of Pavilions 2, 3 and 4 from June 13 to 22.

CURRENCY EXCHANGE

Bank agencies located in Pavilion 1 will provide currency exchange services.

ACCOMMODATIONS AND TOURISM PACKAGES

From June 13 on, the official travel agency Terramar, located in a booth at the Services area of Pavilion 1, will provide services to delegates on issues regarding accommodation and sale of tourism packages. There will also be booths for disclosure of tourism routes of the Ministry of Tourism and the Tourism Department of the State of Rio de Janeiro.

AIRLINE TICKETS

As of June 13, TAM airlines will be available for airline tickets purchase from delegates.

FOOD

The Food Court in Pavilion 2 will operate from 9 am to 9 pm, from June 10 to 22. The cafeteria in Pavilion 1 will operate from 9:30 am to 7:30 pm from June 07 to 22. In Pavilion 3 and 4, cafeterias will be open from 9:30 am to 7:30 pm on from June 10 to 22.

For additional catering services of food and beverages to the delegations in Riocentro, the company Top Gourmet must be contacted:

Elisa Ribaudo, elisa.ribaudo@glbr.com.br, 55 21 3035-9123 (english spoken)

Evelyn G. Coe, evelyn.coe@glbr.com.br, 55 21 3035-9196

INTERNET USE

A wireless internet connection will be available in all pavilions and in the tent directed to the Civil Society as of June 8, 2012. The wi-fi network will be password protected from June 8 to June 19. A password may not be required after June 19. Pavilion 4 will have a work area with 168 desks covered by wi-fi network for laptops, plus 84 desks with computers made available by the Rio +20 Conference.

Laptops, tablets or smart phones with Wi-Fi network adapters may be used on the grounds of Riocentro. When in doubt, consult your IT technician before traveling.

PCs previously set up at Riocentro, including those located in the delegation support offices, will also be equipped wireless Internet connections. Each delegation will also have a cable jack for Internet.

For security reasons, the use of data sharing devices (hubs, modems, switches, and routers) will not be allowed.

Before connecting devices (PCs, laptops or tablets) to the conference network, users should have them thoroughly scanned by an up-to-date antivirus software.

Those interested must also bring their own USB flash drives, running the same antivirus scan before using them as well.

To provide electric power to their devices, users must bring outlet adapters that comply with the IEC 60906-1 Brazilian Standard for adapters.

Before accessing to the wireless network, users must read and agree to the respective terms of use.

It is recommended that users refrain from unnecessary downloads to avoid straining IT infrastructure, given the shared use of the wireless network. Users are also requested to turn off Wi-Fi for any devices that are not in use. A single person carrying a laptop, a tablet, and a smartphone can potentially simultaneously block three channels on a network being shared by tens of thousands of participants.

HEALTH, ACCESSIBILITY AND OTHER SERVICES

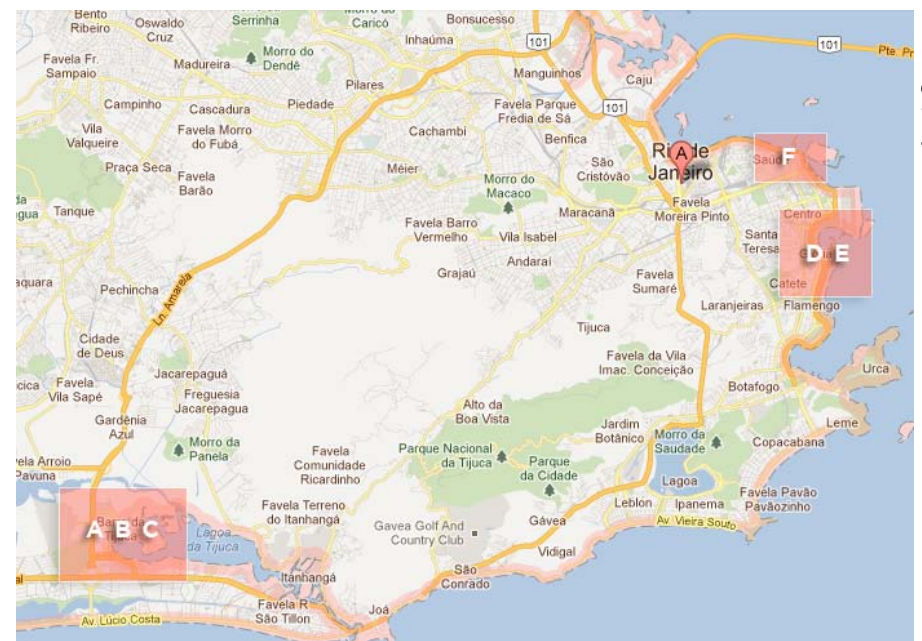
All pavilions will be equipped with medical facilities with medical evacuation service by ICU ambulance in case of emergency.

Upon request and contingent on availability, electric carts will be provided to persons with mobility impairment at the entrance of Pavilion 1 (Riocentro).

ATM machines, mobile phone leasing services, and cards for prepaid mobile phones will also be available at Riocentro.

OTHER OFFICIAL VENUES

Public events organized by delegations, government authorities, and nongovernmental entities will take place in Barra da Tijuca (A, B, C), Flamengo Park (D, E), and downtown (F).



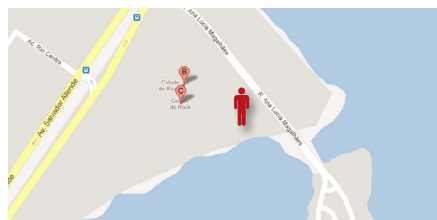
ATHLETES PARK (Parque dos Atletas)



Google

The Athletes Park (Parque dos Atletas) is located across the street from Riocentro and has a total area of 123,000 sq.mt. The Athletes Park will host pavilions of member countries, United Nations agencies, Brazilian government and partner companies. Lectures, debates, round tables and exhibitions will also be held.

The Athlete's Park will operate from June 13 to June 24. Access to the Park will be granted to the public in general, except on June 20, 21 and 22. During those days, when the High Level segment of the Conference will be held in Riocentro, only UN



Google/maps

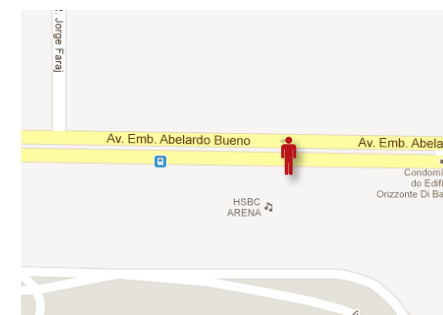
accredited delegates, guests, exhibitors and support personnel may access the Park. Operating hours will be from 11 am to 7 pm on weekdays and from 10 am to 7 pm on weekends. From June 13 to June 24, shuttle buses among Riocentro, Barra Arena and Athletes' Park will be available.

BARRA ARENA (Arena da Barra)



Barra Arena is a multisport gymnasium located at the City of Sports Complex and is able to seat 18,000 people. Although the Arena was built to host the 2007 Pan American Games, it has been hosting concerts and corporate events in addition to sporting activities.

During the Conference, the Arena will host civil society activities and serve as a broadcasting area of Riocentro's events.



Google/maps

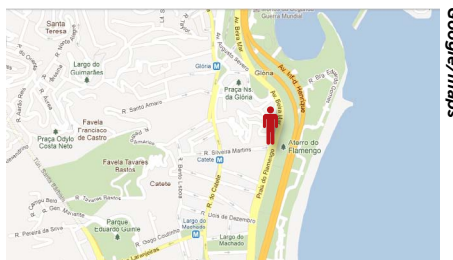
FLAMENGO PARK (Parque do Flamengo)

Riotur



Flamengo Park, or Brigadeiro Eduardo Gomes Park (Parque Brigadeiro Eduardo Gomes), was created in 1965 by embanking part of the Flamengo Beach (Praia do Flamengo). The park's landscaping was designed by Roberto Burle Marx. It has a total area of 1.2 million sq.mt., stretching from the Santos Dumont Airport to the Botafogo Cove (Enseada de Botafogo).

During the conference, the Summit of the Peoples will be held at the Park under the responsibility of the Civil Society Steering Committee for



Google/maps

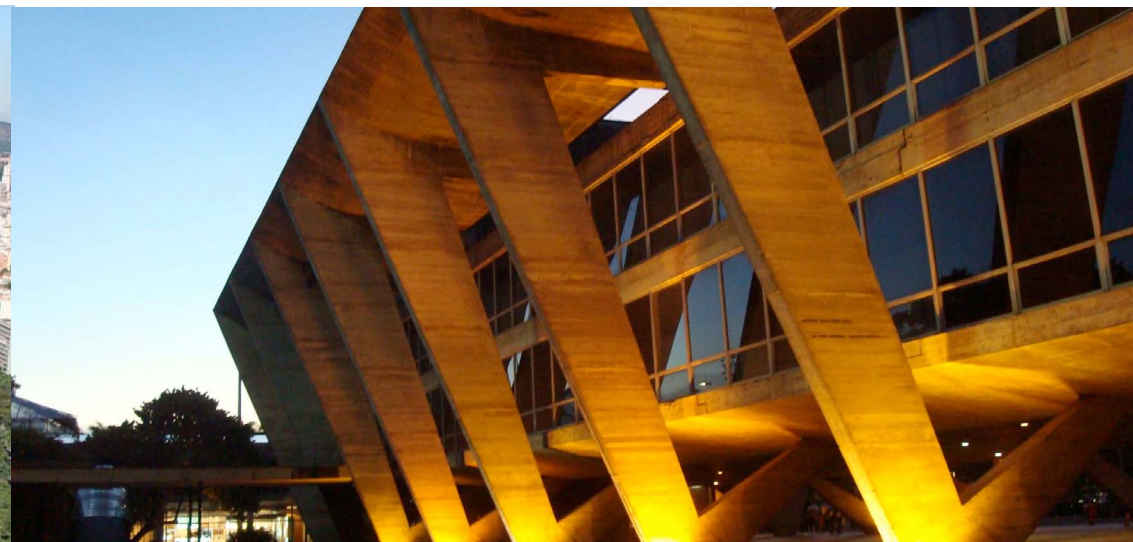
the Rio+20 (Comitê Facilitador da Sociedade Civil para a Rio+20). Further information (in Portuguese) on the Summit can be found at

www.cupuladospovos.org.br.



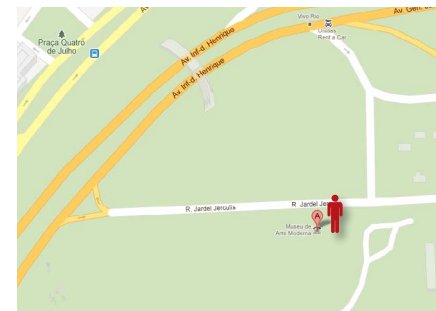
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MUSEUM OF MODERN ART (Museu de Arte Moderna)



Located in the gardens of Flamengo Park, close to the Santos Dumont Airport, the Museum of Modern Art (MAM) derives from a bold project of architect Affonso Eduardo Reidy. MAM's gardens were designed by the creative genius of the landscape designer Roberto Burle Marx.

MAM's facilities will hold an exhibition about sustainable development. Its Film Library will host movie exhibitions related to the Conference theme.



Google/maps

The area surrounding MAM will be directed to government and civil society activities.



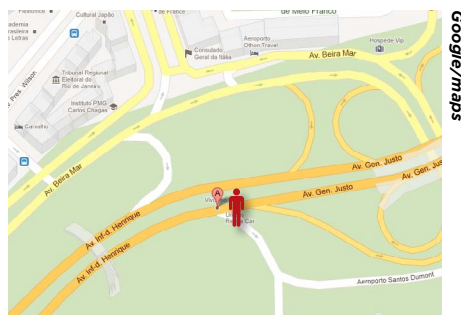
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MAM ARENA



The MAM Arena, a show house inaugurated in 2006, is located in an area adjacent to the MAM. Its three levels (floor, loge seats, and private suites) can accommodate 2,000 people.

During the Conference, MAM Arena space will hold civil society activities and will also serve as a broadcasting area of the events held in other places of the Conference.



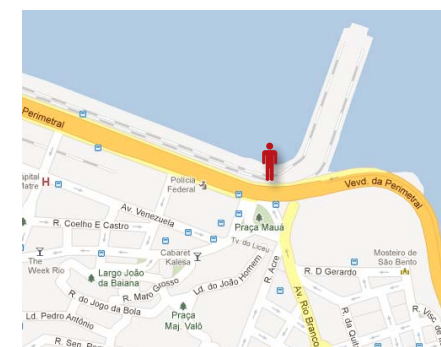
Google/maps

MAUÁ PIER (Pier Mauá)



The Mauá Pier is located at the city's port area, only 2 km from the Santos Dumont Airport. Its four remodeled warehouses, with a total area of 14,000 sq.mt., host a variety of events, including concerts, fairs, exhibitions, seminars, and corporate activities, in addition to receiving 98% of the cruise vessels traveling along the Brazilian coast.

During the Conference, Mauá Pier will be open to the public and host events organized by governmental agencies, such as an Innovation and Technology Fair and exhibitions of civil society's groups.



Google/maps

Mauá Pier will be open during the Conference from June 13 to 24, from 11 am to 7 pm on weekdays, and from 10 am to 7 pm on weekends.

CITIZENSHIP ACTION CULTURAL CENTER (Centro Cultural Ação da Cidadania)

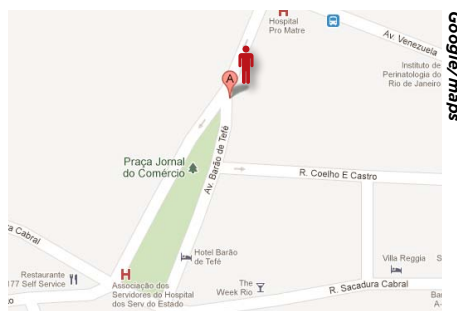
KARI-OCA 2



This cultural center is also located at Rio de Janeiro's port area. Housed in an old warehouse built in 1871, it can accommodate 3,000 people.

The Citizenship Action Cultural Center, popularly known as the Citizenship Warehouse (Galpão da Cidadania), serves as a space for cultural and social inclusion, offering courses and workshops that emphasize cultural and artistic training of youths.

During the Conference, the Citizenship Warehouse will host activities related to cultural and social inclusion.



An indigenous village will be built at Colônia Juliano Moreira, Jacarepaguá, comprised of 400 Brazilian indigenous people and 1,200 indigenous people from other countries. The village, called Kari-Oca, is a duplicate of the one built also in Jacarepaguá for the Rio 92 Conference.

The village will have two special "ocas" (communal native Amazonians' dwelling): one with state of the art technology and another one devoted to wisdom and reflection, reserved to the main indigenous spiritual leaders in the world, who will discuss

themes in the sustainability and green economy fields.

There will be debates, soirées and several other activities in five hardwired ocas. Also, the first World Indigenous Games will be launched, with the signature of a protocol by 16 countries. The 400 Brazilian natives who will come to the city for the Rio+20 Conference represent more than 20 ethnic groups. Several groups will arrive from overseas, including Mayans, from Central America and Miskitos, from Nicaragua.

FURTHER INFORMATION

Further information about Brazil, Rio de Janeiro and the Conference as well as all forms referred to here are available at.: www.rio20.gov.br.

Coordination Office for Protocol

rio20.cerimonial@itamaraty.gov.br

55 21 3747-9223

Coordination Office of Riocentro

rio20.escriorios@itamaraty.gov.br

55 21 3747-9253

Coordination Office for Press and Communications

rio20.imprensa@itamaraty.gov.br

55 21 3747-9258

Coordination Office for Arrivals and Departures

rio20.aeroportos@itamaraty.gov.br

rio20.coordenacp@itamaraty.gov.br

55 21 3747-9204

Coordination Office for Accreditation

rio20.credenciamento@itamaraty.gov.br

55 21 3747-9249

Coordination Office for Diplomatic Liaison Officer

rio20.diplig@itamaraty.gov.br

55 21 3747-9232

Coordenadoria de Segurança e Saúde

rio20.seguranca@itamaraty.gov.br

55 21 3747-9261

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rio20.transporte@itamaraty.gov.br

55 21 3747-9270

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55 21 3747-9253

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rio20.hoteis@itamaraty.gov.br

55 21 3747-9207

Coordination Office for Civil Society

rio20.sociedade@itamaraty.gov.br

55 21 3718-7072

Coordination Office for Support to Delegations and Consular Affairs

rio20.delegacoes@itamaraty.gov.br

55 61 2030-6948

rio20.consular@itamaraty.gov.br

55 61 2030-9629



Parceria Oficial



Parceria Platinum

Parceria Diamante



Parceria Ouro



Fornecedor Oficial



